

# LEAN MANAGEMENT PRINCIPLES

21 June 2011 – Radisson Hotel, Malta

## Registration .

(Online Registration: <http://www.scodanibbio.com/malta2011/onlinereg/01.html>)

### Event Fees, Discounts, Terms and Conditions

#### Fees and Discount Structure

(prices are per Delegate excluding VAT)

Price per 1 Delegate €190

**Deadline for Event Registration: 13 June 2011**

#### Early Bird Registration

Register and pay Event Fees by **30 May, 2011** and get **over 10% discount** on the above price:  
net, early-bird price = €170 per delegate

Please complete and sign this Form, scan it and email it to  
[jmicallef@theiet.org](mailto:jmicallef@theiet.org) or [carlo@scodanibbio.com](mailto:carlo@scodanibbio.com)

#### DELEGATE/S DETAILS (in BLOCK CAPITALS) (more than 5 Delegates: please add separate schedule)

- 1 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_
- 2 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_
- 3 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_
- 4 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_
- 5 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_

Training Grants ranging between 60 and 80% may be made available to eligible enterprises through the Training Aid Framework (TAF) Scheme administered by the ETC. Deadline for Training Grants Application: **25 May 2011**. NB: the onus of enquiring about and applying for Training Grants rests vested with your Organisation.

#### ORGANISATION DETAILS

(please write in BLOCK CAPITALS)

Organisation \_\_\_\_\_  
Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ P/Code \_\_\_\_\_  
Country \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

I/we wish to avail ourselves of the early-bird discount.

We are registering \_\_\_ Delegates @ € \_\_\_\_/each

Total amount to be invoiced € \_\_\_\_\_

#### Authorising Manager

Name \_\_\_\_\_ Position \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

(This Registration is invalid without a signature)

#### TERMS OF PAYMENT

**Fees include:** participation to the 1-day Event "Lean Management" to be held at Radisson Hotel, Malta on 21 June 2011 – Welcome Coffee, Refreshments, Lunch and open-bar Social Function – Event Notes and Documentation – **Certificate of Attendance** – One free e-consulting Advice by Dr. Carlo Scodanibbio and/or by Ing. Joseph Micallef. Upon receipt of a duly completed and signed Registration Form, a **Confirmation Letter** and **Invoice** will be sent to you by the organisers. Payment of Event Fees is strictly on **presentation** and is required **within 5 working days** from date of Invoice.

#### METHOD OF PAYMENT

Payments may be done by cheque or Bank Transfer in favour of Ing. Joseph Micallef, who acts as the official Event Organiser.

To arrange for payment after receiving **Confirmation Letter** and **Invoice** kindly contact Ing. Micallef directly on (+ 356) **9982 2244** or email [jmicallef@theiet.org](mailto:jmicallef@theiet.org)

#### CANCELLATION POLICY

All Cancellations of Registrations must be made in writing. Due to contractual obligations, a cancellation charge of 30% of the invoiced amount applies if the cancellation is received 15 days or less before Event starting date. However, a complete set of documentation will be sent to you. **Substitutions are welcome at any time.** Should the Event be cancelled by force-majeure or for any other reason, you will receive a **full refund** of the paid Event Fees.

<http://www.scodanibbio.com/malta2011/>

**FURTHER EVENT INFORMATION.** Dr. Carlo Scodanibbio – Email: [carlo@scodanibbio.com](mailto:carlo@scodanibbio.com)  
Web: <http://www.scodanibbio.com> Tel +356 - 2166 2115 – Mob +356 - 7996 6056