

'EFFECTIVE MANAGEMENT DURING A RECESSION' MALTA 2012 LEAN PROGRAMME

- advanced executive education -

Revolutionary in Malta

Dr. Carlo Scodanibbio
and
Ing. Joseph Micallef

jointly present:

"a suite of training events on lean management principles addressed to face effectively the crucial times ahead - for organisations within the Maltese Islands and neighbouring countries"

Event 03:

"BASIC PRINCIPLES OF LEAN PROJECT MANAGEMENT FOR ALL INDUSTRIES"

For Senior- and Middle-level Managers

15th June 2012 - The Palace - Sliema - Malta

what has to be changed in traditional
Project and Construction Management to
tackle the tough challenges of a recession

with thanks to:



for their support

BASIC PRINCIPLES OF LEAN PROJECT MANAGEMENT FOR ALL INDUSTRIES
for Senior- & Middle-Level Managers

A 1-Day Workshop Developed And Facilitated By:

Dr. Carlo Scodanibbio – Ing. Joseph Micallef
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<http://www.scodanibbio.com/malta2012/>

BASIC PRINCIPLES OF LEAN PROJECT MANAGEMENT FOR ALL INDUSTRIES

Foreword .

"The need for adopting and implementing Lean practices as the only means to face the tremendous, forthcoming challenges is greater than ever"

FROM THE DESKTOP OF DR. CARLO SCODANIBBIO AND ING. JOSEPH MICALLEF

Dear Delegate(s),

Projects, projects, projects... In all industries, in all business sectors, everything is a project: a routine, stable, repetitive operations style like in the past does no longer exist. It's time to look at Project Management, the "traditional" discipline for managing projects of all sorts, with new eyes: lean eyes. Before it gets too late...

Learn the "traditional" Project Management discipline and its main Planning and Control techniques, but also see the deficiencies and flaws of the same. Understand the Lean approach to managing projects such as construction works of any nature, new installations, new outlets, new branches, refurbishments, alterations, new product/service development and launch, etc. and "see" the waste that hides in the same. Learn how any type of project work can be made to flow, work-package after work-package, in a waste-less and error-free fashion, thus minimising the overall throughput/completion time. Learn **Lean Planning** techniques and the "**Last Planner**" approach. Grasp the lean approach to multi-project management to prevent any bottleneck in any project.

We **GUARANTEE** that you will leave this workshop with the knowledge and tools to improve the value proposition of your organisation!

Dr. Carlo Scodanibbio and Ing. Joseph Micallef

Event Outline .

This event is a very interactive workshop, an open conference, and a continuous round-table debate, aiming at transmitting basic LEAN PROJECT MANAGEMENT concepts and principles to attending managers in a practical, hands-on, result-oriented fashion. Effective ways of progressing rapidly from principles to implementation will be illustrated.

Delegates will be requested to present the main problems they are facing operationally in their present and past projects. The appropriate Lean Topic suited to face effectively those problems will then be illustrated. The main Lean Topics covered in this event are:

- "Traditional" **Project Management**. Overview of basics concepts and core principles.
- Analysis of the weaknesses and failures in Traditional Project Management: why many private project-driven enterprises and public/semi-public organisations don't "perform"?

- The integration of the **Value Adding Management** discipline with traditional Project Management - impact and implications.
- What is a **Lean Project** and **Lean Project Management**. Where does **waste** hide in traditional projects - how to identify it - how to reduce it drastically.
- The secret of **Lean Project Management: Lean Planning**. The concept of the **Last Planner**: how to eliminate all waste in Project/Contract works.
- How to conceive "**realistic assignments**" - how to plan them - how to assure a high PPC (Percent Plan Complete) - how to improve the PPC even further.
- **Lean Project Management** in multi-projects situations: the TOC (*Theory of Constraints*) approach to Lean management of several projects at once. Identifying the "**critical chain**" - introducing "**buffers**" - identifying the "**drum resource**". The final results: all projects early instead of all projects late!
- **Lean Project Management: a cultural revolution!**

Training Grants ranging between 60 and 80% may be made available to eligible enterprises through the Training Aid Framework (TAF) Scheme administered by the ETC. Deadline for Training Grants Application: 25 May 2012.

NB: the onus of enquiring about and applying for Training Grants rests vested with your Organisation.

Timings:

Registration will be at 08:00 hrs, with the Event beginning at 08:30 hrs. There will be a 15min break for refreshments in the morning and the afternoon (at approx. 10:15 hrs and 15:00 hrs respectively) and lunch will be served at 12:30 hrs. The session will conclude at about 17:00 hrs. All timings are approximate due to the interactive and intensive nature of this Workshop.



Ing Joseph Micallef, graduated in Electrical Engineering in 1992, and has been involved in the Manufacturing Industry since 1990. Joseph's career spreads primarily in Malta, but he has been assigned several projects and training opportunities in various countries within Europe, the US and the Middle East.



Dr Carlo Scodanibbio is an internationally renowned Trainer, Speaker and Industrial Consultant with over 41 years of experience in Plant Engineering, Project Engineering, Project Management, Industrial Engineering and Operations Management. Carlo's courses have been attended by well over 16,000 participants.

Your Facilitators .

Who Should Attend This Prestigious Event:

Senior & Middle-Level Managers (Business Strategists, CEOs, Managing Directors, General Managers, Operations Managers, Project Managers, Contract Managers, Proposal Managers, Project Planners and Controllers, Site Managers, etc.) from the Construction and Project-driven industry (turn-key, civil works, industrial installations, EM contracts, etc.), as well as professional Project Managers, Architects, Engineers and Senior Project Personnel from the Public Works sector and Municipalities. Senior Project Personnel from all Industries and Business sectors. (**Malta & neighbouring Countries**).

The very small Project-Driven enterprise (up to 20 employees) as well as small Contractors (electrical, mechanical, air-conditioning, piping, shop-fitters, interior/exterior decorators, landscaping contractors, etc.) will particularly benefit from participating in this course.

Workshop Date:
15 June 2012

Workshop Venue:
The Palace - Sliema - Malta

BASIC PRINCIPLES OF LEAN PROJECT MANAGEMENT FOR ALL INDUSTRIES

The Palace - Sliema - Malta - 15 June 2012

Registration .

(Online Registration: <http://www.scodanibbio.com/malta2012/onlinereg/03.html>)

Event Fees, Discounts, Terms and Conditions

Fees, Discount Structure, Payment Terms (prices are per Delegate excluding VAT)

Please choose one Payment Option below

Deadline for Event Registration: 11 June 2012

● Regular Price	● Fast-Settlement Price	● Early-Bird Price
For full payment received by: 12 June 2012	For full payment received by: 01 June 2012	For full payment received by: 15 May 2012
1-5 Delegate/s: €220/ea	1-5 Delegate/s: €200/ea	1-5 Delegate/s: €180/ea
6+ Delegates: €200/ea	6+ Delegates: €180/ea	6+ Delegates: €160/ea

**Please complete and sign this Form, scan it and email it to
jmicallef@theiet.org or carlo@scodanibbio.com**

DELEGATE/S DETAILS (in BLOCK CAPITALS) (more than 5 Delegates: please add separate schedule)

- 1 Delegate Name _____
Position _____
Email _____
- 2 Delegate Name _____
Position _____
Email _____
- 3 Delegate Name _____
Position _____
Email _____
- 4 Delegate Name _____
Position _____
Email _____
- 5 Delegate Name _____
Position _____
Email _____

Training Grants ranging between 60 and 80% may be made available to eligible enterprises through the Training Aid Framework (TAF) Scheme administered by the ETC. Deadline for Training Grants Application: **25 May 2012**. NB: the onus of enquiring about and applying for Training Grants rests vested with your Organisation.

ORGANISATION DETAILS (BLOCK CAPITALS please)

Organisation _____
Nature of Business _____
Address _____
City _____ P/Code _____
Country _____
Phone _____ Fax _____
VAT Number _____

- We undertake to settle course fees by 15 May 2012 - or
 We undertake to settle course fees by 01 June 2012 - or
 We prefer to pay Regular Price & settle fees by 12 June 12

We are registering _____ Delegates @ € _____/each

Total amount (excl. VAT) € _____

Net amount to be invoiced (incl. VAT) € _____

AUTHORISING MANAGER

Name _____ Position _____

Date _____ Signature _____

(This Registration is invalid without a signature)

TERMS OF PAYMENT

Fees include: participation in the 1-day Event "Principles Of Lean Project Management For All Industries" to be held at The Palace - Sliema - Malta on 15 June 2012 - Refreshments, Lunch, Event Notes and Documentation - **Certificate of Attendance**. Upon receipt of a duly completed and signed Registration Form, a **Confirmation Letter** and **Invoice** will be sent to you by the organisers.
Payment of Event Fees is strictly as per terms above and is required according to the payment option chosen.

METHOD OF PAYMENT

Payments may be done by cheque or Bank Transfer in favour of Ing. Joseph Micallef, who acts as the official Event Organiser.

To arrange for payment after receiving **Confirmation Letter** and **Invoice** kindly contact Ing. Micallef directly on (+ 356) 9982 2244 or email jmicallef@theiet.org

CANCELLATION POLICY

All Cancellations of Registrations must be made in writing.
Due to contractual obligations, a cancellation charge of 30% of the invoiced amount applies if the cancellation is received 15 days or less before Event starting date. However, a complete set of documentation will be sent to you.
Substitutions are welcome at any time.
Should the Event be cancelled by force-majeure or for any other reason, you will receive a full refund of the paid Event Fees.

<http://www.scodanibbio.com/malta2012/>

FURTHER EVENT INFORMATION: Dr. Carlo Scodanibbio - Email: carlo@scodanibbio.com
Ing. Joseph Micallef - Tel: (+356) 9982 2244 - Email: jmicallef@theiet.org